

2-Day: Principles of Project Management Using PRINCE2®

Course Description

This course introduces modern techniques for planning, scheduling, reporting, controlling and managing projects. PRINCE2® terminology is used throughout, although no prior knowledge of PRINCE2 is assumed.

Particular emphasis is given to the methodology of the project planning process, including creating the Product Breakdown Structure, a key discipline in project management.

Risk & Contingency, Team Structures & Responsibilities, Resource Allocation & Scheduling, Budgeting & Cost Control, and Effective Reporting are also examined.

The course lasts for 2 days and includes the following:

- Y Instructor Led Tuition
- Y Individual & Group exercises
- Y Delegate Pack

Course Objectives

On completion of the course the delegates will be able to:

- Y Explain the principles of a project the and PRINCE2 methodology
- Y Produce a Project Initiation document
- Y Demonstrate Critical Path Analysis
- Y Undertake Project Risk Analysis
- Y Set up Project Control Structures
- Y Report on the status of a project

Intended Audience

This course is intended for people working in a project environment who need to understand their role in projects and the techniques and the terminology of project management.

Related Courses

- Y Suite of PRINCE2® Courses

Course Outline

The course is very practical and consists of classroom lectures, discussions, individual exercises and group exercises.

The course includes modules on:

- Y Introduction to Projects
- Y Starting up a Project
- Y Introduction to Project Initiation
- Y Risk Analysis
- Y Detailed Planning
- Y Estimation Techniques
- Y Resource Planning and Scheduling
- Y Project Costing
- Y Quality Planning
- Y The Project Organisation
- Y Administration for Project Control
- Y Project Reporting and Communication
- Y Project Closure

What's Included

- Y Pre-course instructions
- Y Delegate handout pack and workbook

Your Instructor

All WPM's instructors are practising Project Managers, with many years experience in managing projects of all sizes.

Benefits

By the end of the course the participants will be familiar with the key tools and people concepts of project management, thus enabling them to be more effective within their own projects. The course breaks Project Management down into two main areas of Planning and Control. Participants adopt a structured approach to planning a project, from initial concept through to a risk assessment of the plan. In addition participants identify the importance of project control as a means to contain cost and to remain within timescale.

Participants gain skills they can use immediately in their current role.

Price

Please call 01244 852 544